

Subject: New and Returning Tax Preparer Training Courses Now Available Online for All Volunteers

All volunteers can now access the Oregon New Volunteer Tax Preparer Training course on Moodle and a selection of advanced courses designed for returning volunteers available on the [Oregon VITA & Tax-Aide website](#). Volunteers can also now receive 1:1 and group support with training through the Training Support Hotline and Zoom Office Hours which begin this week.

Oregon New Volunteer Tax Preparer Training Course

This online, self-paced course is designed to teach new volunteers Oregon and federal tax law and some of the basics of being a volunteer tax preparer. Volunteers must first register for Moodle then enroll in this course. Please contact your Training Coordinator or District Coordinator for information on how to access the Moodle courses.

Advanced/Returning Volunteer Courses

For volunteers who would like to hone their skills, there is a slate of advanced courses that offer a deep dive into a particular tax topic. Volunteers can also access a Refresher course, which includes 4 tax cases in TY2020 and 1 in TY2021 (ETA Dec. 1). There is also a What's New course that will cover everything new in federal and Oregon tax law and TaxSlayer. This course currently has information on updates contained in the American Rescue Plan passed in March and will be updated in December to include other updates. If volunteers want to test their knowledge and determine which of these courses to take, there is an optional [Self-Assessment](#) that will ask tax questions of varying degrees of difficulty and recommend certain courses depending on responses.

All Returning Volunteer courses are available on the [Oregon VITA & Tax-Aide website](#) under "Volunteers" > "[Training and Certification](#)." All course materials are contained in each course syllabus. These syllabi will be updated as new material becomes available.

Training Support Hotline and Zoom Office Hours

Volunteers will be able to get help with training and certification from experienced volunteers across the state using these two resources. New and returning volunteers can call the hotline at 844-925-4770 anytime to get their tax and training resource navigation questions answered. If no one is available to take the call, volunteers can leave a message which will be returned as soon as possible. The hotline will be staffed from November 15, 2021 until January 20, 2022.

Volunteers can also participate in Office Hours over Zoom. These regularly scheduled 90-minute drop-in sessions offer a space for volunteers to ask a question, hear others' questions, or to meet other volunteer tax preparers from across the state. Most Office Hours will be open-ended, but some will have "themes" that will cover certain tax topics or highlight training resources. [Click here to see a list of dates for Office Hour sessions and a Zoom link to access the sessions](#). Office hour sessions will be occurring 2-3 times a week from November 17, 2021 through January 15, 2021.